



THE FORWARD PLAN OF KEY DECISIONS

ISSUE 11: 3 April 2006 to 4 August 2006

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(The next issue of the Forward Plan, covering the period 8 May 2006 to 8 Sept 2006, will be published on 24 April 2006)

Cllr Ann John
Leader of the Council

Forward Plan 2005/06

The Forward Plan sets out the key decisions and other decisions that the Executive intends to take over the following four months, together with key decisions by officers and other important decisions to be taken by the Council, its committees or officers. Briefly, a Key Decision is an Executive decision which is likely to result in significant expenditure or savings, or have a significant effect on communities living or working in an area comprising two or more wards. Decisions made by the Executive are subject to a call-in provision. If any item is called in the Scrutiny Committee (made up of Councillors not on the Executive) will meet to consider the item. Following this, the Executive will meet and take into account the recommendations of the Scrutiny Committee. This will usually take place within 4-6 weeks of the original decision. The Executive may then implement or change its decision as it sees fit. The exact date when the recommendations of the Scrutiny Committee on a matter are to be considered by the Executive can be obtained from Democratic Services.

The Plan is updated monthly and republished on the Council's website (www.brent.gov.uk/democracy). Copies can also be obtained via the Town Hall One Stop Shop, Forty Lane, Wembley, Middlesex, HA9 9HD, Telephone 020 8937 1366 or via e-mail at committee@brent.gov.uk.

Members of the public are entitled to see the reports that will be relied on when the decision is taken unless confidential or exempt under the Local Government Act 1972 as amended. These are listed in column 5 and will be published on the Council's Website five clear working days before the date the decision is due to be taken. Paper copies will be made available via Democratic Services as detailed above. The Council's Access to Information Rules set out the entitlement of the public to see documents and reports.

Anyone who wishes to make representations regarding any of the matters listed in this Forward Plan, can do so by forwarding a written submission to Democratic Services using the above address/telephone number up to one week before the date the decision is to be taken (see column 4). Where a specific decision date has yet to be identified, contact Democratic Services who will forward representations to the Lead Officer.

The membership of the Executive is as follows:

Cllr Ann John (Leader of the Council, Corporate Strategy & Policy Co-ordination)
Cllr David Coughlin (Deputy Leader, Corporate Resources)
Cllr Lincoln Beswick (Crime Prevention & Public Safety)
Cllr Michael Lyon (Children & Families)
Cllr Lesley Jones (Environment, Planning and Culture)
Cllr Bobby Thomas (Housing & Customer Services)
Cllr Ralph Fox (Adults, Health & Social Care)
Cllr Ramesh Patel (Regeneration & Economic Development)
Cllr Dorman Long (Human Resources & Diversity)
Cllr Gabrielle Kagan (Local Democracy & Consultation)

(1) Ref	(2) Subject & Decision to be taken	(3) Decision maker	(4) Date on or period within which decision to be taken	(5) Relevant reports	(6) Those to be consulted and how	(7) Lead Officer
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CENTRAL

F&CR -05/06-36	<u>Implementing Electronic Government (IEG6) Statement</u> To approve the Council's IEG6 Statement.	Executive	10 Apr 06	Report from the Director of Finance & Corporate Resources	Internal	Dane Wright/ Yogesh Gulabivala
F&CR -05/06-37	<u>e-Government Programme 2006/07</u> To approve the proposed funding arrangements for 2006/07.	Executive	10 Apr 06	Report from the Director of Finance & Corporate Resources	Internal	Dane Wright / Yogesh Gulabivala
F&CR -05/06-38	<u>Church Road Car Park (South) – proposal for licence to operate an open air market</u> To grant a licence for the operation of a Tuesday and Saturday Open Air Market from the combined Church Road Car Park for a one year period from 1 st March 2006.	Executive	10 Apr 06	Report from the Director of Finance & Corporate Resources (not for publication)	Internal	Richard Barrett
F&CR -05/06-39	<u>Joint Procurement of Internal Audit Services</u> To agree to invite expressions of interest for the provision of internal audit services in a joint procurement exercise with other London Boroughs.	Executive	10 Apr 06	Report from the Director of Finance & Corporate Resources	Internal	Simon Lane
F&CR -05/06-36	<u>National Non Domestic Rate Relief and Hardship Relief</u> To consider the award of NNDR discretionary relief	Executive	10 Apr 06	Report from the Director of Finance & Corporate	Internal	Duncan McLeod

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	and hardship relief.			Resources		
F&CR -05/06- 27	<u>Joint Audit and Inspection Letter</u> To provide detailed proposals and options to address the main recommendations and themes in the report.	Executive	10 Apr 06	Report from the Director of Finance & Corporate Resources	Internal	Duncan McLeod
F&CR -05/06- 32	<u>Madison House, 24 London Road, Wembley - Rent Review for Ground Floor</u> To approve the figure agreed for the rent review in respect of the ground floor premises in Madison House pursuant to the provisions of the lease held by the Council on the terms detailed in this report.	Executive	10 Apr 06	Report from the Director of Finance & Corporate Resources	Internal	Richard Barrett
F&CR -05/06- 33	<u>Tokynngton Open Space, Wembley; Sherrens Farm Open Space, Wembley and King Edward VII Park, Wembley</u> To approve the figure agreed for the consideration to be paid to the Council for grant of permanent overriding easement for underground electricity cables in favour of EDF Energy.	Executive	10 Apr 06	Report from the Director of Finance & Corporate Resources	Internal	Richard Barrett
F&CR -05/06- 35	<u>Proposed Letting of Units 13/14, 21/22, 29-32 & Site for Parking Vehicle at Bridge Park Community Leisure Centre Harrow Road London NW10</u> To agree to the granting of a lease of the above property to Brent Community Transport Limited on the proposed heads of terms set out in the detail of the Report.	Executive	10 Apr 06	Report from the Director of Finance & Corporate Resources	Internal	Tennyson Adeleye/ Duncan McLeod
PRU -05/06- 20	<u>Empty Properties Task Group - Final Report</u> To consider the recommendations and key findings	Executive	10 Apr 06	Report from Director of Policy and	Internal	Cllr Dromey (Chair of the Task Group)

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	of the Task Group. This task group worked to determine the number of empty properties within the borough, assess the Council's current approach, and examine effective ways of bringing such properties back into use.			Regeneration		
PRU -05/06- 22	<u>Housing Density and Urban Impacts Report</u> To consider the recommendations and key findings of the Task Group. This task group worked to consider the issues relating to housing density and urban impacts in Brent.	Executive	10 Apr 06	Report from Director of Policy & Regeneration	Internal	Cllrs Kabir and Van Colle
PRU -05/06- 23	<u>Task group report on Performance Management in Brent</u> To consider the recommendations and key findings of the task group in relation to performance in Brent and provision of information to councillors.	Executive	10 Apr 06	Report from Director of Policy and Regeneration	Internal	Cllr Nerva
PRU -05/06- 24	<u>Taking forward Brent's Local Area Agreement (LAA)</u> To agree the internal management structures for the LAA and to agree to the allocation of the pump priming from our performance reward grant to support the achievement of the stretch targets as part of the LAA.	Executive	10 Apr 06	Report from Director of Policy & Regeneration	Internal	Cathy Tyson
PRU -05/06- 14	<u>Best Value Performance Indicators 2004/05 - A Comparison of Brent's Performance Indicators</u> To note the outcome of Brent's performance against neighbouring audit family of boroughs for all reportable performance indicators for the year 2004/05.	Executive	10 Apr 06	Report from Director of Policy & Regeneration	None	Phil Newby
PRU	<u>Casino Advisory Panel and Wembley Regeneration</u>	Executive	10 Apr 06	Report from the	Internal	Phil Newby

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-05/06-19	To endorse any response submitted to the Casino Advisory Panel.			Director of Policy and Regeneration		
PRU -05/06-21	<u>Pilot Controlled Drinking Zone - Kilburn High Road</u> To note the legislative background to CDZs, and that a report is going to Camden Council Executive on 5th April recommending that the whole of Camden Borough is made a CDZ. To consider the implications for Brent, especially in those wards on the boundary with Camden (Kilburn and Brondesbury Park) and recommend that Brent implements a CDZ along the Kilburn High Road, for a pilot period and subject to a review of the pilot to consider options for other areas of the Borough.	Executive (and Full Council)	10 Apr 06	Report from the Director of Policy & Regeneration	Police Sth Kilburn NDC, Drug and Alcohol Action Team, Camden Council	Valerie Jones
CHILDREN & FAMILIES						
C&F -05/06-032	<u>Wembley Manor Construction Tendering</u> To approve the award the building contract to the recommended firm for the building of a new primary school on the site presently occupied by Wembley Manor Infants & Juniors.	Executive	10 Apr 06	Report from the Director of Children & Families	Brief for rebuilding being developed with Temporary Governing Body; parents and local community through community days; staff via a briefing session by the architects; Headteacher designate of the new school via architects and project manager.	John Christie

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C&F -05/06-028	<u>Extended Schools Strategy</u> To approve the extended Schools Strategy which outlines the mechanism by which Brent will allocate money to enable schools to deliver a range of additional services to children and their families such as child care, family learning, out of school clubs and activities, parent support and specialised support for the most vulnerable children. The strategy also outlines how the effectiveness of service delivery will be monitored.	Executive	10 Apr 06	Report from the Director of Children & Families	Consultation will take place in January with schools, nurseries, Primary Care Trust, Voluntary and Community sector representatives and internal departments, through written communication and discussion groups	John Christie
C&F -05/06-037	<u>Development of a Youth Parliament for Brent</u> To agree the children and young people's participation structure, contained in the report, and approve the development of a Youth Parliament which is a central component of the structure. The participation structure and Youth Parliament supports the council's 'Commitment to Children and Young People's Participation' agreed by Members in September 2005. It will enhance the level of democratic renewal opportunities for children and young people and promote sustained and active involvement.	Executive	10 Apr 06	Report from the Director of Children & Families	Children and young people via the Children's Forum, Brent Youth Matters2 and Children and Young Peoples Participation Conference.	John Christie
C&F -05/06-039	<u>Admission Arrangements Community Schools 2007</u> To agree that the oversubscription criteria will remain the same as the previous year.	Executive	10 Apr 06	Report from the Director of Children & Families	Internal	John Christie

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C&F -05/06- 040	<u>Alperton School Major Capital Works</u> To give tender approval for the structural repairs at Alperton High School estimated at £1.2m gross.	Executive	10 Apr 06	Report from the Director of Children & Families	Internal and School	John Christie
C&F -05/06- 042	<u>Woodfield School – authority to seek tenders</u> To approve the seeking of tenders for a building contract to improve existing accommodation and add 6 th form provision.	Executive	10 Apr 06	Report from the Director of Children & Families	Internal	John Christie
C&F -05/06- 038	<u>School Places Task Group</u> To agree the recommendations of the report which covers various issues to do with supply and demand of school places.	Executive	10 Apr 06	Report from the Director of Children & Families	Internal	John Christie
C&F -0506- 044	<u>Dollis Hill Industrial Estate – compulsory purchase order</u> To approve the making of a CPO.	Executive	10 Apr 06	Report from the Director of Children & Families	Internal	John Christie
C&F -05/06- 019	<u>Preston Park Tender Results</u> To agree the tender report for the construction contract for the replacement of Early Years units at Preston Park School.	Executive	May 06	Report from the Director of Children & Families	Internal	John Christie
C&F -05/06- 030	<u>Approval for the award of Connexions Services Contracts 2006-2008</u> To approve the award of the Connexions Services Contracts to the selected provider.	Executive	May 06	Report from the Director of Children & Families	Internal	John Christie

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C&F -05/06- 043	<u>Chalkhill Centre and Pupil Referral Unit - authority to seek tender</u> To give authority to tender for improvement to the Youth Centre buildings, demolition of part of the centre and building of a new Key Stage 3 and 4 PRU.	Executive	May 06	Report from the Director of Children & Families	Internal and School	John Christie
C&F -05/06- 041	<u>Joint Area Review – report back and action plan</u> To note recommendations post review and agree the action plan as set out.	Executive	June 06	Report from the Director of Children & Families	Internal	John Christie
ENVIRONMENT & CULTURE						
E&C -05/06- 062	<u>Environment and Culture Capital Spending</u> To approve the scheme and programmes in the Environment and Culture Capital Programme.	Executive	10 Apr 06	Report from the Director of Environment & Culture	Internal	Irfan Malik Directorate
E&C -05/06- 045	<u>Retendering of the Waste Contracts</u> To give to approval to the contract going out to tender.	Executive	10 Apr 06	Report from the Director of Environment & Culture	Internal	Keith Balmer StreetCare
E&C -05/06- 060	<u>Request for Enhanced Lighting and CCTV Cameras in Bathurst Gardens</u> To consider petitioners' request for enhanced lighting and CCTV cameras in Bathurst Gardens.	Executive	10 Apr 06	Report from the Director of Environment & Culture	Internal	Irfan Malik Directorate

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E&C -05/06- 061	<u>Highway Major Works Programme 2006-7</u> To approve the recommendations detailing the prioritised programme for the Major Capital/Revenue Works Programme for 2006-7.	Executive	10 Apr 06	Report from the Director of Environment & Culture	Internal	Chris Margetts Transportation
E&C -05/06- 063	<u>Local Development Framework – Adoption of Statement of Community Involvement</u> To agree revisions to Statement of Community Involvement and formally adopt.	Executive	10 Apr 06	Report from the Director of Environment & Culture	Internal	Ken Hullock Planning
E&C -05/06- 009	<u>Draft Parking and Enforcement Plan (PEP)</u> To agree a review of the existing parking strategy, the Parking Plan being a comprehensive document that steers the Council's parking implementation and enforcement programmes for the next 3-5 years.	Executive	May 06	Report from the Director of Environment & Culture	Residents, businesses and local organisations via Parking Conference held in May 2005	Qas Kazaz/Gerry Devine Transportation
E&C -05/06- 033	<u>Dollis Hill House</u> To note update on negotiations and future proposals.	Executive	May 06	Report from the Director of Environment & Culture and from the Director of Finance and Corporate Resources	PCT and local groups	Sue Harper/ Richard Barrett
E & C -05/06- 055	<u>Award of Leisure Management Contract for Vale Farm and Charteris Sports Centres</u> To approve the award of the Leisure Management Contract.	Executive	May 06	Report from the Director of Environment & Culture	Internal	Gerry Kiefer Sports Service

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HOUSING & COMMUNITY CARE						
H&CC -05/06- 25	<u>The Future of ALMO</u> To note the current situation concerning Government proposals in respect of long term future of ALMOs and to consider a specific proposal concerning Round 5 and PFI bids.	Executive	10 Apr 06	Report from the Director of Housing and Community Care	Internal	Martin Cheeseman
HSG&CC -05/06- 13	<u>Disposal of Westcroft Court, 369 Kingsbury Road</u> To agree the disposal of the above to the leaseholders under the Leasehold Reform Housing and Urban Development Act 1993.	Executive	10 Apr 06	Report from the Director of Housing and Community Care	Internal, BHP	Martin Cheeseman/ Ade Amisu
H&CC -05/06- 23	<u>Supply and Demand</u> To approval the letting targets for 06/07 and consider an updated Supply and Demand analysis for housing including letting performance in 05/06.	Executive	10 Apr 06	Director of Housing & Community Care	Internal	Martin Cheeseman/ Faithlyn Anderson
H&CC -05/06- 26	<u>Donnington Court</u> To approve of a pilot lettings plan for Donnington Court.	Executive	10 Apr 06	Director of Housing & Community Care	Internal	Maggie Rafalowicz